

Code of Research Conduct and Research Ethics

Polytechnic University of Tirana

The Code of Research Conduct and Research Ethics of the Polytechnic University of Tirana (hereinafter referred to as UPT) is based on the Code of Ethics of the Polytechnic University of Tirana.

1. The scope

The Code of Research Conduct and Research Ethics aims to establish rules of conduct for academic staff of UPT according to the standards of research conduct and ethic of the university and as well as with academic freedom. The code informs all stakeholders on policies and procedures about the rules and procedures of research conduct and research ethics in UPT and for the incompatibility cases with these rules and procedures.

2. Applicability

The principles and procedures of this code are applied based on the applicability of the Ethical Code of UPT.

3. General principles

The general principles applicable in this code are as defined in the Ethical Code of UPT.

4. Obligations and rights of UPT staff

The obligations and rights of the UPT staff are defined in the Ethical Code of UPT.

5. Knowledge dissemination and academic freedom

- The academic staff of UPT have the academic freedom to do scientific research without having to adhere to any political or religious doctrine, to define the areas of scientific research activity, innovation, and creative activities, and to publish and disseminate the results of their research work. The academic staff should perform research activities with high performance.
- Every member of the academic staff should recognize and respect the scientific contributions of their colleagues. The give, publish or use in any form or manner, for any purpose of the personal opinions about the scientific research results of the colleagues and their professional work, constitute violations of ethics academic.
- The academic staff should continuously improve the research methodology in order to be more effective.
- The academic staff is obliged to promote and foster new opportunities of dissemination of knowledge, not only through the traditional method, but also through internet.

6. Prohibited behaviors

The prohibited behaviors are defined in the Ethical Code of UPT.

7. Intellectual Property

- The UPT academic staff should be responsible for the resources of the institution. The intellectual property produced or written by academic staff using the institution's funds, facilities, or other resources, must be owned, and controlled by UPT.
- The scientific activity, which are considered the unlimited property of their author, e.g., scientific journals, textbooks, monographs, which are published without involving the use of the institution's resources will be unlimited property of the author. It is prohibited any unauthorized form of reproduction without the author permission.

8. Academic plagiarism

- Plagiarism is the use of a person's words, ideas, concepts, or other data without citing him. Plagiarism involves direct use and paraphrasing the words, thoughts, or concepts of others as your own, without citing the original source, infringing on the author's rights and their intellectual property. It includes, but is not limited to:
 - o Copying paragraphs from electronic works and/or copies of works, without accurately citation of the authors and their research papers and publications in publication as papers, lectures, scientific articles, dissertations, monographs, textbooks, manuals, and theses.
 - o Unsolicited use of another person's views, opinions or knowledge.
- Avoiding academic plagiarism serves to increase the quality of scientific research. The researcher is obliged to cite in a complete and accurate way the authors and their works, that he has consulted as primary or secondary sources and has used them to be informed about previous results or to argue and interpret the results of research activity.

9. The revocation of scientific degrees and academic titles

- The Rector takes the decision to revoke the scientific degree "Doctor" or the academic titles "Associate Professor" and "Professor", in cases where is proven plagiarism or data manipulation in the candidate's works.
- The decision is communicated to the responsible ministry for education, to make the deregistration from the state register of scientific degrees and academic titles.

10. The responsible authority for implementing the Code

The responsible authority for implementing this code is defined in the Ethical Code of UPT.

11. The principles and procedures for dealing with violations

The principles and procedures for dealing with violations are defined in the Ethical Code of UPT.

12. Disciplinary arrangement and financial sanctions

The disciplinary arrangement and financial sanctions are defined in the Ethical Code of UPT.